

CLEARBROOK-GONVICK SCHOOL
INDEPENDENT SCHOOL DISTRICT #2311
BOARD OF EDUCATION
REGULAR MEETING
February 27, 2023 - 7:00 P.M.

The meeting was called to order by Clerk Wishard at 7:00 p.m. Declaration of Quorum – Members present: Scott Abel, Corey Petterson, Kayla Walberg, Randy Bodensteiner, Dudley Wishard, and Vern Wittenberg (arrived at 7:14 pm). Absent: Jill Nelson, Also present: Superintendent Ryan Grow, Principal Josh Tharaldson, staff and community members

- 3 **Community Comments** – Prior to community comments, Supt Grow thanked the board for their service & presented them with Certificates of Appreciation in honor of School Board Member Month. A question was asked about baseball/softball.
- 4 **Spotlight on Education** – Mr. Bettin showed a power point presentation of activities that have taken place since the last board meeting.
- 5 **Approval of Agenda** – Clerk Wishard turned the meeting over to Chair Wittenberg. MMS Petterson/Abel to approve agenda as amended, adding item 10.6 – Resignation (Retirement) of Theresa Porter. MCU.
- 6 **Approval of Minutes from Previous Meeting** – MMS Bodensteiner/Walberg to approve minutes as presented. MCU.
- 6.1 1/23/23 – Regular Meeting
- 7 **Informational Items**
- 7.1 **Principals Report** –Principal Tharaldson presented the report, and discussed the following items: A) **Resolution from Indian Ed Parent Advisory Committee** – Principal Tharaldson discussed AIPAC vote of concurrence/non-concurrence. B) **2023-2024 High School Schedule** – Principal Tharaldson reviewed the draft of the schedule for next year. C) **MN Dept. of Natural Resources Grant** – The District received a \$5,000 grant from the Department of Natural Resources, and the money will be used to purchase snow shoeing & fishing equipment. The goal is to use this equipment with our elementary physical education classes, as well as with other groups. D) – **CTE Ag Dept. Funding** – Mrs. Monica Johnson applied for \$14,500 in CTE funding from our Pine to Prairie CTE Cooperative to purchase some additional teaching models. Her request was approved! E) – **PLC Emergency Manual Update Training** – After the board approved the updated manual, Andy Anderson & admin will provide training to all staff with the new updates.
- 7.2 **Superintendent Report** – Supt. Grow discussed the following items: **1) Personnel** – A) **ADSIS** – The district has applied for ADSIS funds for 2024 & 2025. As part of our new application, we are requesting to add a 4-6 math position. B) **Potential Opening** – Due to the potential of an additional ADSIS math teacher position, we are anticipating some movement within our elementary staff, and therefore, are being proactive by posting for a potential elementary position. C) **Open Math Position** – Our open high school elementary position has been verbally accepted by Abigail Lauderbaugh. D) **Open Positions** – We currently have open positions for a FT custodian, anticipated Elementary teacher, and bus drivers. **2) Educational** – A) **MSBA Training** – Phase I and Phase II trainings up coming up in early March. B) **Parent/Teacher Conferences** – These took place on February 16th & 17th. Attendance from parents who have student in the high school was very low. C) **High School Schedule** – This is nearly finalized. D) **Calendar Committee** – The calendar committee will meet this week to start working on the 23-24 calendar. As of now, for this year, we have enough instructional hours built into the calendar and don't have days to make up. E) **Scheduled Snow Day** – March 10th is a scheduled snow day. **3) Legislative** – A) **Bills** – There are several bills being introduced. Links to bills of interest to education were highlighted. 4) **Financial** – A) **ADSIS** – The budget and application for FY 24 & FY 25 have been submitted. B) **ESSER** – All budgets have been submitted. We were notified by MDE that FIN 160 has a couple of modifications to make for final approval. C) **Telecommunications** – TechCheck gave a presentation to a group of us about their phones and services. If we upgraded our phone system with them, we would save a considerable amount of money each month. D) **Grants/Funds** – 1) Voluntary Pre-K - I was unable to complete grant, due to time constraints. This isn't a funding source we currently receive or qualify for. 2) School Bus Stop Signal Arm Camera – Notice on successful recipients will be announced at the end of March/early April. **5) Building/Grounds** – A) **Joint Powers Agreement with Clearbrook** – The city has agreed to make some changes and additions to the JPA. These changes & additions are recommendations from our insurance company. B) **Custodial Dept.** – This department is currently short staffed, and I am planning to meet with the MSEA reps to discuss some possible solutions. This may/may not involve offering some additional hours to paras.
- 7.3 **Counselor/Activities Director Report** – The following items were reviewed by the Counselor/AD – A) **State/District testing for the 2022-2023 school year.** B) The 2023-2024 High School Schedule. C) Spring College Tours/Career Fairs. D) State/Regional/Community **Scholarship Programs.** E) **CG Extracurricular participation for 2022-2023** F) **Building Leaders & Good Citizens Within our Extracurricular Activities** G) **Challenges and Needs in the Extracurricular World.** For more detailed information on any of the above items, contact Scott Schafer at sschafer@clearbrook-gonvick.k12.mn.us
- 7.4 **Committee Report** –
- 8.4.1 – Transportation – Board member Abel discussed the recent meeting with Steins regarding the billing for EI, and the Midday Route/Para. He advised that the committee recommended the District pay the EI billing, but will hold the Midday route & para.
- 7.5 **Enrollment Report** – Enrollment numbers as of 2/22/23 for Pre-K thru 12th were 532, which remained the same from 1/23/23.
- 8 **Consent Calendar** – MMS Wishard/Wittenberg to approve Consent Calendar as presented. MCU.
- 8.1 **Approval of Bills Presented** – All Funds
- | | |
|---|------------------------------|
| Payroll Expense Checks and Checks Written between Board Meetings: | 71202-71249/Wires |
| Payroll Checks/Direct Deposit | 0030513/ Direct Deposit |
| February Bills | Voucher Numbers: 66387-66509 |
| | Check Numbers: 71250-71307 |
- Total Payroll/Expense Checks Approved: \$741,020.03
- 8.2 **Approval of Electronic Transfers and Other Banking Transactions**
- 8.3 **Approval of Treasurer's Report**

8.4 Accept/Approve Donations

8.5 Student Activity Report

9 **Old Business – None**

10 **New Business**

10.1 **Consider Approving the Principal’s Contract** – MMS Petterson/Wittenberg to table until March meeting. A copy of the current contract will be sent to the board. MCU.

10.2 **Consider Approving the American Indian Parent Advisory Annual Compliance/Vote of Concurrence or Non-concurrence** – MMS Wittenberg/Petterson to accept Vote of Concurrence. MCU.

10.3 **Consider Approving the Pay Equity Implementation Report** – MMS Wittenberg/Walberg to approve. MCU.

10.4 **Consider Awarding RA Morton as the Construction Management Firm to Work With the District for the Building Referendum Process** – MMS Walberg/Abel to table decision until next special or regular meeting. A work session will be held prior to the next meeting to allow the board to meet with additional architect firms. MCU

10.5 **Consider Paying Steins Bus Services, LLC for January’s Early Intervention Transportation** – MMS Bodensteiner/Wishard to approve. MCU.

10.6 **Consider Accepting the Resignation (Retirement) of Theresa Porter** – MMS Wittenberg/Walberg to accept. MCU. Superintendent Grow and the school board thanked Mrs. Porter for her many years of dedicated service.

11 **Community Questions to the Board of Education Regarding Agenda Items** – Questions were asked regarding transportation charges for Indian Education for the 21-22 school year, architect firms, and next year’s high school offerings. The board was complimented on the work done during the meeting.

12 **Future Meetings**

12.1 Regular School Board Meeting on Monday, March 20, 2023, at 7:00 p.m.

13 **Closed Meeting for Superintendent Evaluation Pursuant to MN Statute 13D.05, Sub. 3(a)** – MMS Walberg/Bodensteiner to close at 8:55 p.m. MCU.

MMS Wittenberg/Bodensteiner to reopen meeting at 10:05 p.m. MCU

14 **Adjournment** – MMS Wittenberg/Walberg to adjourn at 10:05 p.m. MCU